

## APPENDIX A

**P** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b,c,d,e)** (please read guidance note 9)

This premise will have a high personal involvement of the owner and proposed DPS who will ensure good staff training in the law and responsibilities of upholding the conditions on the licence. Details of all training will be recorded and records will be available for inspection by the Licensing Authority and the police.

**b) The prevention of crime and disorder**

This premise will operate under Café Bar conditions as proposed in the Licensing Authorities policy.  
Digital CCTV and appropriate recording equipment to be installed, operated and maintained throughout the premises externally & internally to cover all public areas with sufficient numbers of cameras as agreed with Sussex Police. CCTV footage will be stored for a minimum of 28 days, and the management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is requested for the prevention and detection of suspected or alleged crime. The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy and will be changed when British Summer Time starts and ends.

**c) Public safety**

A full risk assessment will be carried out by the appointed responsible person and implemented with training for all staff, records will be kept of training, certificates, maintenance and test records

**d) The prevention of public nuisance**

With no alcohol being served and only background music being played if the premise does take advantage of its full hours there will be a quiet dispersal  
There is some sound insulation work being carried out and details of that will be available.  
All doors and windows will be kept shut except for exit and entry after 2300.

**e) The protection of children from harm**

Children will only be allowed in the premise within the current legislation, The premises will adopt a 'Challenge 25' policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID as proof of their age. The only ID that will be accepted are passports and UK driving licences with a photograph or Portman group proof of age cards bearing the 'PASS' mark hologram. The list of approved ID may be amended or revised with the prior written agreement of Sussex Police and the Licensing Authority without the need to amend the actual licence.

